



Area10W Board Meeting
Tuesday March 10th, 2026
7:00PM
39 Headquarters

Call to Order:703 PM

Attendance:

Area Staff: Dave Howells (AD), Cathy Gintjee (AS), Cindy Elliott (ARA), Liz Tello (Events Coordinator), Kelly Matschke (AARA), Chris Ruffinelli (ACA), Alex Diaz (AMA) Damian Cardona (Area Playoffs Director), Andy Roteman (AACA), Oscar Sepulveda (ASD).

- 39: Megan Ruffinelli (RC)
- 68: Jeannette Rossling (RC)
- 82: Yolanda Beltran (RC) represented by Victor Hernandez
- 122: John Maloney (RC) represented by Andy Roteman
- 147: Jason Crowley (RC) ABSENT
- 148: Loring Navarro (RC)
- 242: Arnold Munoz (RC)
- 304: Scott Barradas (RC) represented by Alex Diaz
- 683: Dan Ruhaar (RC) ABSENT

Action Items

Approve February Minutes: February Minutes to be corrected to show that Pedro Galeana-Fuentes (39) was upgraded to Intermediate Referee. Motion made by Andy Roteman, seconded by Jeannette Rossling, approved unanimously.

Approved March Agenda: Motion made by Jeannette Rossling, seconded by Andy Roteman, approved unanimously.

1. Area Director Reports:

1) Regional Administrative

- a. Budgets- *Note: Please remind your regional board members that your budget is due before registration opens. Budget must be done before the opening of registration. Be sure to send your approved budget and minutes to the AD. The AD will review and upload the budget and minutes to your QuickBooks shared accounts for you if preferred.*
- b. Calendar- *Still waiting for regions to send in their annual calendar of coach/referee training dates and board meeting dates.*
- c. Regional Policies and Protocols Addendums- *Due May 1, 2026.*

- d. Monthly Reviews by Auditor vs Annual Audits – Please remind your Board members that Monthly Reviews of Bill/Diivy and QuickBooks area NOT an audit. Monthly reviews are ensuring that regions have completed the AYSO office required QBO monthly checklist. Bill/Diivy must be completed in order for QBO to be completed. See chart:

Divvy Review

All transactions cleared in Divvy?	Acceptable receipts/attachments in Divvy?	Notes provided	NAP Code	Review Date
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QuickBooks Review

Divvy Payable Reconciled through 1/31/26	Bank Accounts Reconciled through 1/31/26	Divvy Statements uploaded through 1/31/26	Bank Statements uploaded through 1/31/26
Any uncategorized income or expenses?	Are there any discrepancy reconciliation entries?	All Bank Transactions Cleared through 1/31/26	Check/ACH activity have documentation attached

2) **AYSO Updates and Information**

- a. EXPO- Pasadena- *Be sure to get your volunteers are completing their required job specific training and updates related to their job duties. It is highly recommended that all board members complete Regional Board Member training as well as Dispute Resolution and Due Process.*
- b. NAGM- Greenville, Texas-

Headcount of who is going:

- 39 – Megan/Chris (2)*
- 68 – Jeannette (1)*
- 82 – Yolanda (2)*
- 122 – Angie (1)*
- 147 – unknown, possible proxy*
- 148 – Loring/Monica (2)*
- 242 – Arnold (2)*
- 304 – proxy? (1)*
- 683 - unknown*

There are 5 people running for 4 Board positions. Linda Kovar is one of the candidates.

Wait until you hear from Dave before you register for NAGM. Get airplane tickets and hotels while waiting.

- c. United/ Alliance/ Area Travel Ball Program- Section 10 has given approval to Region 68 and Area E Region 9 United teams to play in Alliance in Section 10. All-Star teams may be added to Alliance. Currently Section has requested that those 2 regions forward their Alliance guidelines to be reviewed by Section. A meeting will take place with the two regions and Area Directors in the near future. Everything is tested at the Section level but no regional information yet. Once the Regional part is figured out between the 2 regions and Area Directors, the plan needs to be sent to Section for review.

2. Staff Reports:

- a. **Treasurer** – Lisa Dettloff (submitted by email)

Please review the financial statements and budgets that have been emailed.

- b. **Coach Administrator** – Eric Dettloff

No report

- c. **Referee Administrator** – Cindy Elliott

- Referee Upgrade:
 - Intermediate: Theo de Guzman (39)
- Team 3
 - some training and discussions with Tom Bogadilla –
 - field sessions going on –
 - Tournaments: POG, Patriots, Apricot Jam. Strawberry Cup
 - Next month a schedule of classes offered at Area level.

- d. **Programs Director** – Damian Cardona

- working on Rules & Regulations
- Send Damian what RC want or any suggestions.

- e. **CVPA**- Celia Cardona - ABSENT

RC should check the credentials of volunteers. If have questions, please contact Celia.

- f. **EPIC**- Nancy Hernandez Rodriguez - ABSENT

No report

- g. **Area Management Administrator** – Alex Diaz

- EXPO in couple of weeks.
- Area W has a few Management instructors who will be teaching classes: Jeannette/Dave/Loring/Megan and a few others.
- Loring, Megan and Lisa finished Advanced Management Instructor certification.

- Let Alex know if you need instructor training to get the Management Instructor you need.
 - Alex is offering Management instructor training for those who can't attend Expo.
- h. **Safety Director-** Oscar Sepulveda (will email RC with information)

Nevaeh Youth Sports Safety Act (summary) March 9, 2026

Action / Requirement		Notes / Comments
California Legislature Assembly Bills		
	AB1467 (enacted June 2023)	Original Bill - All youth sports organizations to provide AEDs access at all practices/games
	AB310 (enacted October 2025)	Amendment extends deadlines for CPR/AED training (Jan 2027) and AED access (Jan 2028)
	AB387 (pending)	Amendment would require Sports Facilities (w/ permanent sports infrastructure) to procure/maintain AEDs
Develop an AYSO Region Cardiac Emergency Response Plan (CERP)		
	Questionnaire	<p>* AED sub-group developing questionnaire to populate standard AED sub-group developed CERP template.</p> <p>* This questionnaire and template will be sent to all regions. Each sports facility (school, park, venue, etc.) must be identified.</p>
	CERP documentation	<p>* The CERP documentation is a requirement of AB310.</p> <p>* A unique/seperate CERP is required for each sports facility/venue a region uses for practices and/or games.</p> <p>* CERP to be reviewed/updated annually.</p> <p>* CERP distributed to region membership, by Region Board, via email.</p> <p>* Coaches and Staff to receive annual briefing/training on application of the CERP.</p>
CPR/AED training		
	Required by Jan 2027	<p>* All Coaches and Asst Coaches training required.</p> <p>* EMs, Safety Directors, Coach Admins, CVPAs, referees training recommended.</p> <p>*** Current training certifications as required by a volunteer's regular employment (e.g. fire fighter, EMT, etc.) are acceptable to fulfill the training requirement.</p>
	In-person training options (e.g. American Red Cross, American Heart Asso, etc.)	<p>* Cost for training could be prohibitive (> \$70 per person).</p> <p>* Accredited organizations:</p> <ul style="list-style-type: none"> * American Red Cross™ * American Heart Association™ * Health & Safety Institute™
	On-line training option being vetted.	<p>* Lower cost for on-line training. 2 hour course. AED sub-group still negotiating details on this option.</p> <p>* Accredited organizations:</p> <ul style="list-style-type: none"> * American Red Cross™ * National Federation of High Schools (NFHS)
	Training start target date	July 1, 2026
	Certification expiry	Re-certification every 2 years.

Nevaeh Youth Sports Safety Act (summary) March 9, 2026

	Training Tracking	<p>* Training certification must be uploaded into AYSO LMS system.</p> <p>* AED sub-group investigating auto-upload of certifications for on-line training option.</p> <p>* CPR/AED Certification training will be a Compliance requirement for California Coaches.</p> <p>* Safety Directors (w/ help from CVPAs) must ensure all CPR/AED training certifications are maintained and current.</p> <p>*** Strongly recommend active Safety Director role filled at all Region, Area, and Section levels.</p>
Administration		
	AED procurement	<p>* Each venue must have an AED accessible for ALL practices/games.</p> <p>* AED(s) access required by Jan 2028.</p> <p>* Recommendation is to budget for AED(s) in MY26 budget. Estimate \$2000 -- \$3000 per AED; \$1000 for secure, tamper proof box (for permanent venue installation).</p> <p>* Note 1: portable AED(s) is an option.</p> <p>* Note 2: Pediatric and Adult capability</p> <p>* Note 3: Bilingual (English & Spanish)</p>
	Maintenance Tracking	<p>* All AYSO/region owned AED(s) must be maintained and tested per the manufacturers guidelines.</p> <p>* Safety Directors must ensure AED(s) maintenance records are input and maintained in the CERP.</p> <p>* NOTE 1: Detailed maintenance/tracking requirements currently being developed by AED sub-group.</p> <p>* NOTE 2: Recommendation to use "ARCH" Management System (Cardio Partners).</p>
Timeline Summary (due dates)		
	Region budgets to include AED procurement, installation, monitoring, maintenance	June 1, 2026
	Create Region Cardiac Emergency Response Plan (CERP)	January 1, 2027
	Train all AYSO Coaches (HC & AC) in CPR/AED	January 1, 2027 * EMS, Safety Directors, Coach Admins, CVPAs, referees training recommended.
	Ensure access to AED(s) at all AYSO Sports Facilities (venues, schools, parks, etc.)	January 1, 2028

1

- Still several unknowns
- AED MUST be at every location (field, venues, etc) for ALL AYSO functions. Oscar will check if it is for EVERYTHING or just when youth are involved.
- Need to find out how to enforce noncompliance.
- Coaches and staff to be certified annually.

- Starting 1/1/27 coaches and Asst. coaches MUST be trained in CPR and AED. Cost for both is \$70 pp. There is an online 2-hour course for CPR for \$10. No online course for AED.
- Have coaches start training 7/1/26 . They will need to re-certify every 2 years.
- All Board members should also be certified.
- AED procurement: AED must be provided at all venues including all places for practices and games. Don't know what minimum distance is between field and AED.
- AED needs to have both adult and pediatric capabilities. Prompts must be bilingual (English and Spanish)
- Looking for maintenance and upgrading companies for AYSO
- Policies and Procedures will need to include AED and CPR compliance. Probably as an addendum as there is no boilerplate yet,
- Public parks should have AED available.

i. **Tech Manager-** Loring Navarro

SOP for use

3. Regional Commissioner Reports:

39- 12 people going to EXPO – several just for a day; working on budget; board meeting next wed; open reg April 1

68- 8 going to EXPO (couple 1st time), 320 applications for Strawberry Cup for both weekends, literally had to say no to 100 teams; most Area 10 W have their stuff in for the tournament – will send secondary rating form t teams to upgrade their rating since many had not done any competitions prior to applying and didn't know the quality of their teams; will have fresh strawberries at the Strawberry Cup; Ken Aston Cup 1st weekend (dated 1st weekend May – boys and older girls 16/19 and 3rd weekend in May); good presents for the refs; working on PP budget and getting Alliance program started;

82- 3 people going to Expo; elections last month; Yolanda is RC again; 4 new Board members; working on budget –will finish in next week so can open registration on April 1; a lot of fundraisers for region; working on community outreach; lost 123 kids last year due to field issues; hoping to regain now that have solved field issue

122-8 will be going to Expo; 4/17 registration is opening; April meeting will be working on Policy & Procedures and Budget; Team 3 Wednesday at Girsh

Park; look at for next year at renaming playground to kickstart but with changes in registration this year, decided to leave it as schoolyard for 5U; will probably switch over to kickstart (4U/5U) the following year to work with developmental ages

147- Have 5v5 draft tomorrow and new registrars so Jason will need to mis our area board meeting. Update: plan to open fall registration on March 22. Have completed budget with Celine for 2026/2027 on March 2nd. Conny and Phillip are working on getting coach and referee training calendared.

148- : 8 going to EXPO 1 first timer; board meeting next week to finalize budget and approve; opening registration based on what going on with Playmetric, meeting Thursday planning for season

242- couple of people attending Expo on Saturday; budget meeting Thursday

304-18 board members plus spouses (50ish) going to Expo; Board is working on schedules for the fields for the fall season at Manual Lopez (previously Haydock) and Driffill; field allocation needs to be determined; schools are accommodating; continuing with Playmetrics as planned; group of board members getting together to finalize; travel program 304 will opt out year one.

683- ABSENT - No report

- **New business** - None
- **Old business** – N/A

Adjourn – 816 PM - Motion made by Jeannette Rossling, seconded by Andy Roteman, approved unanimously.

Next Area Meeting April 14, 2026 at 39 HQ